

BISHOPS CLYST PARISH COUNCIL

Minutes of Bishops Clyst Parish Council Meeting
Held on Monday 10 March 2014 at 7.30 pm
Clyst St Mary Primary School Hall

PRESENT	Cllrs	D Axford (Chair)	S Eyre (SE)
		A Cotterill (AC)	P Cain (PC)
		C Trudgeon (CT)	R Hatton (RH)
		S Perry (SP)	M Fernbank (MF)

District Cllr Mike Howe (MH), the Clerk and 2 members of the public were present.

- 1 **APOLOGIES** - Apologies were received from Cllrs M Norman (MN), R Norman (RN), C Fairburn (CF), M Gibbs (MG), PCSO Donna Baker and County Cllr P Bowden.
 - 2 **MINUTES** - PC proposed, AC seconded and all agreed that the Minutes of the February meeting be confirmed and signed as a correct record. DA signed the February Minutes.
 - 3 **RISK ASSESSMENT/DECLARATIONS OF INTEREST AND DISPENSATIONS.**
Risks were noted. No declarations of interest or written dispensations were received.
 - 4 **MATTERS ARISING FROM THE LAST MEETING:**
 - 4.1 *Upper Car Park* - Fly-tipping – update. The Clerk submitted the Claim Form to the County Court to reclaim monies spent by the Council for the safe disposal of fly tipping by Mr William Uglow of 1 Park View, Clyst St Mary. Faulty street light – The Clerk thought it was now working. Action: Clerk
 - 4.2 *Frog Lane C/Pk* – street light fault – SSE has fixed the problem.
 - 4.3 Parking problems in village – a short resume was received from the Car Parking Group. SE is meeting a specialist parking company on Wednesday and will report back at the April meeting. Action: SE
 - 4.4 Possible Resurrection of Youth Club – the Clerk is collating responses. Advert to be repeated in March/April of CVN. Action: Clerk.
 - 4.5 Fence panels on corner of Church Lane – AC reported that the panels have been moved into the garden and that the resident's son has been notified. The property is currently empty.
 - 4.5 Any Other Matters Arising:-
 - Old Roman Bridge – English Heritage has visited the bridge briefly without a Cllr present, and has said that there are no matters of concern structurally. MN highlighted the ivy on the walls and tree growing out of the parapet. Clerk to contact the Bridges Department. MH to report dog mess problem on bridge to Dog Warden and to look into how often the bin is emptied. Clerk to look into CCTV camera. Action: MH/Clerk
 - 5 **REPORT FROM COUNTY COUNCILLOR - PETER BOWDEN (PB)**
Not present and no report given.
 - MF reported that a meeting had not been held at Sowton Lane with PB.
 - CT reported the narrowness of the footpath at the Cat & Fiddle (leading towards Clyst St Mary).
 - The bin in the bus shelter opposite the Cat & Fiddle Park needs emptying.
 - 6 **REPORT FROM DISTRICT COUNCILLOR - MIKE HOWE (MH)**
 - Litter Bin at Bus Shelter A3052 – it is hoped that the new financial year will bring a new bin to this location.
 - Bridge House development update - the owners are hoping to complete early April and developments will commence shortly after that. DA mentioned about the logistics of road/pavement closures during the development.
 - EDDC relocation – favoured location is at Skypark although this will not be confirmed until June.
 - No rise in EDDC's portion of the Council Tax for the 5th consecutive year. MH reported that EDDC is keeping a fairly balanced budget and hopefully maintaining its service.
 - Land to East of Village Hall - S106 triggers are 50% upon first occupation and 50% on 50% occupation. There are to be 32 affordable units.
- MH left the meeting.
- 7 **REPORT FROM PCSO DONNA BAKER**
Not present and a copy of her report is in the Minutes Book.

Signed Chair Dated: 14.04.14

8 **OPEN SESSION**

There were no matters raised.

Open session closed.

9 **S106 FUNDING**

- New village survey – The Clerk had put the sport question advertisement on the website, CVN, notice boards and school newsletter. Deadline is 30.4.14 for suggestions. Clerk to book a table at the School Fete on 29.6.14 and to order a Field Day Goodie Bag. Action: Clerk.

10 **PLANNING - SP**

Applications for Consideration:

<i>Plan No & Type</i>	<i>Location</i>	<i>Proposed Development</i>
14/0288/FUL	The Willows, Frog Lane, CSM	Construction of first floor side extension.
The Planning Committee supported this application.		
14/0409/FUL (Adjoining)	Axehayes Farm, CSM	Construction of 7 no business units (use Class B1(a)) and associated access roads and parking.

The Planning Committee objected to this application.

Decisions from EDDC:

<i>Plan No & Type</i>	<i>Location & Proposed Development</i>	<i>Decision</i>
14/0086/FUL	7 Clyst Valley Road, CSM Construction of first floor side extension and single storey front and rear extension and substitution of PVCu cladding for the tile hanging on front elevation.	Grant

Any other matters for information/discussion:

To discuss any relevant planning matters, if required

- Consultation on the Draft Villages Development Plan Document (DPD) – the Clerk thanked members for their responses and submitted the Council's comments by the deadline. The Council supported the DPD however requested that the sports facilities within SHLAA site W344 should not be built on and that it should remain as it is, for the future benefit of the Parish and its surrounding areas.
- Solar Park meeting 25.2.14 – some members attended the presentation.
- F&C consultation with Parish - redevelopment options re: Winslade Park – meeting 27.2.14 <http://www.winsladepark.co.uk/> – members attended the presentation. All agreed that the Council cannot comment until a planning application has been submitted. It was felt that a Recreational Group could be set up to look into the possibilities of taking on the recreational activities upon this site however it was suggested the S106 Sub-Committee might be best positioned for this.
- Neighbourhood Planning – Application went to EDDC Cabinet meeting 5.3.14. The designation of a Neighbourhood Area was agreed. EDDC will be applying for their part of the grant and Cllr Hatton is now looking into Parish Council funding as well as approaching other Parish Council's to find out if they employed specialist consultants.

11 **ACCOUNTS AND FINANCES - PC/Clerk.**

The Clerk reported the cheques written out for authorisation.

- PC proposed the monthly transactions be authorised, seconded by SP. All agreed.
- Precept update - PC reported that the precept had increased by another £1500 in order to take into account additional responsibilities that other Councils were not undertaking.
- Renewal of Notice boards - This will be undertaken on 21.3.14.
- Upper car park security light - both lights are thought not to be working. PC has given the electrician a deadline of 13.3.14, after which time another electrician would be sought.

12 **HIGHWAY MATTERS - to receive updates on matters previously raised.**

- 12.1 Blocked drains opposite CSM school – The Clerk to arrange an onsite meeting with Mr Whitton, Head of Highways, with DA and RH. Action: Clerk.
- 12.2 Meeting with Secretary of State for the Environment (Owen Paterson) at Darts Farm - 7.3.14 – DA had circulated his report previously (copy in Minutes Book). In summary, it was hoped that the River Clyst might be dredged downstream from Clyst St Mary bridge at the Environment Agency's expense. Whilst it is acknowledged that some areas would benefit from dredging this is not the case for all areas. Mr Paterson suggested that Drainage Boards be set up and that businesses such as Stagecoach should be involved as they are worried about the road from Clyst St George to Topsham Road.
- 12.3 Overgrown hedge 45 Clyst Valley Rd – it was reported that this hedge had now been cut back. SP reported that Highways will not intervene unless vegetation is "overhanging the highway and obstructing

- the clear passage of pedestrians forcing them off the footway, or it reduces the vertical clearance above the footway of less than 2.1m". SP to measure the width and report back to the Clerk. Action: SP
- 12.4 Protruding Conifer on Winslade Park – as per 12.3.
- 12.5 Church Lane – overgrown hedges – Clerk to chase Highways. Action: Clerk.
- 12.6 82 Clyst Valley Road, Winslade Park – stone verge – RN has spoken to the individual concerned who will make good the grass verge.
- 12.7 Any other highway matters:
- There are a number of grass verges adjoining driveways on Winslade Park that are being rutted by cars which could cause a potential safety hazard. Clerk to highlight this to DCC and place an article in CVN. Action: Clerk.
 - Sandy Park Rugby Stadium – use of Old Rydon Lane entrance - DA suggested, on behalf of MN, that the Council write to Exeter Chiefs asking if Condition 10 will be adhered to (ie, Old Rydon Lane entrance used for emergency purposes only). PC stated that the stadium fell outside this Parish and that the distance between the Old Rydon Lane entrance and Apple Lane entrance is approximately the same and that it would make no difference to the number of motorists parking their cars in the village and walking to the stadium. He proposed that no letter be written. CT seconded. All agreed.
- 13 **DEVON REMEMBERS** – PC reported that research is ongoing. He is going to Kew Records Office in order to ascertain further information. He reported that 18 men lost their lives in WW1 from the Parish yet only 12 are named on memorials within the Parish however it has been identified that one name appears on the Topsham War Memorial.
- 14 **POLICIES/DOCUMENTS DUE FOR REVIEW/AGREEMENT**
- Model Standing Orders - CT to make further enquiries into Committees (contact DALC). To be scheduled for the April agenda. Action: CT.
- 15 **CORRESPONDENCE**
- Exeter City Council – Draft development brief for SW Alphington - anyone interested in attending please see the Clerk.
- 16 **REPORTS**
- 16.1 Village Halls - Clyst St Mary - nothing to report. Sowton - Bingo is to be held 29.3.14. EDDC Conservation Officer is concerned about the roof repairs to the rear of the building.
- 16.2 Airport – Meeting 19.2.14 - DA circulated his report previously. The Airport is to review its constitution.
- 16.3 Allotments - Parishes Together Funding received. New tenant taken on Plot No 14. Plot 12 has become vacant and there are 2 people on a waiting list. The 3rd water tap installation is to be carried out mid/end March and the two heaps of brambles left at the village hall after the fencing works were completed, will be collected at the same time. Allotment tenancies and invoices to go out March.
- 16.4 Play Area/Field – As yet, nothing has been received from Nathan Elliott re: Dirt Jumps design. Cutting of hedge behind MUGA – completed 3.3.14 by Crealy and the Clerk has expressed the Council's thanks to Chris and Nigel.
- 16.5 Report from School Governor - Nothing to report.
- 16.6 Any Other Reports:-
- Crealy Liaison Meeting – 4.3.14 – this has been postponed to 8.7.14.
 - Youth Service Public Consultation Event at Exmouth – 11.3.14 – CT is hoping to attend.
 - Stakeholders briefing on the future of residential care services invitation – CT is hoping to attend.
- 17 **ANY OTHER BUSINESS RAISED BY AGREEMENT**
- Possible Community Luncheon Club – DA reported that the Half Moon is interested in hosting a future Club. Clerk to put an advert CVN to ascertain levels of interest. Action: Clerk.
 - AC expressed his thanks to members for their get well cards, visits, etc during his period of recovery.
 - DA thanked the CSM Players for putting on an excellent Panto.
- 18 **DONM – Mon 14 April 2014 – ANNUAL PARISH MEETING – SOWTON VILLAGE HALL STARTING AT 7 PM**
PROMPT

The Chairman thanked those present for their attendance and declared the meeting closed at 8.54 pm.